

**Kansas Criminal Justice Information System (KCJIS) Committee**  
**Minutes for February 8, 2016, 1:30pm-3:30pm**  
**Room 269, Judicial Center**  
**APPROVED**

**Committee Members in Attendance:**

Ed Klumpp, Chairman, Kansas Chiefs of Police; Bill Duggan, Lyon County, 911 Directors/Kansas APCO; Leslie Moore, Kansas Bureau of Investigation; Capt. Justin Bramlett, KHP; Amber Norris (by phone), Butler County Attorney's Office, KCDA; Kelly O'Brien, CIO, OJA; Mary Chambers, KDOC, sitting in for Harold Sass, CIO, KDOC; Dan Dunbar, Department of Administration, sitting in for Secretary Shipman; Capt. Lance Royer, Kansas Sheriff's Association.

**Others in Attendance:** Gordon Lansford, KCJIS Director; Nicole Hamm, KBI; Mark Thurman, CIO, KHP; Jeanette Clary, Sedgwick County DA Office Manager (on phone).

**Welcome, Approval of the Agenda, Approval of the Minutes:**

Chairman Klumpp opened the meeting. There were no changes to the agenda. During review of the minutes of the January meeting it was noted that we need to check with Harold Sass regarding the KDOC project. Capt. Royer moved to approve the minutes, as amended, of the January 2016 meeting, seconded by Leslie Moore. Motion Carried. There were no subcommittee minutes.

**TRCC Status Report:**

Chris Bortz, KDOC, reminded everyone that the next TRCC Committee meeting will be this coming Thursday, February 11, 2016 at 9am at KDOT. He noted that the proposal for Phase II of the KCJIS Security Architecture project had been sent to the committee members for review and, later, approval. He also noted that Sheila has retired so he would be preparing and hosting the TRCC meeting in the future. The position has been posted.

**NAJIS Travel request by the Director:**

- Gordon has requested approval for travel to the annual Board of Directors Meeting for the National Association for Justice Information Systems (NAJIS). He noted that the board only meets once a year in person and the majority of the meeting is devoted to developing the content and agenda for the annual Fall NAJIS Conference. He also noted that several items in his job description relate to bringing new and emerging integrated justice solutions to the committee for consideration. This meeting is a good, single, primary source for same. He noted there are three conferences held each year that pertain to his role as director of KCJIS. This request is for one of them; the other two are the NAJIS Conference held each fall and the National Criminal Justice Forum, hosted by NCJA held around the first of August each year. It was noted that Secretary Shipman said she had sufficient funding to cover this request if it was the desire of the committee. Leslie Moore suggested that the travel requests be submitted as a Byrne/JAG grant application, which could be submitted in the late summer for funds that would become available on October 1<sup>st</sup>, the federal fiscal year, to cover the following 12 months. Discussion was held concerning the various meetings, the value, the costs, the funding, and the timing. Lance moved to approve the February board meeting, seconded by Leslie with funding limited at the discretion of the executive committee and the Secretary. Motion carried. Leslie Moore moved that the director request Byrne/JAG funding for the

three annual conferences, seconded by Lance. Motion carried.

- Travel and/or appointments, where the director represents Kansas, should always be approved by the board. Based on the previous motion and discussion, Gordon noted that he had been selected to a committee of six individuals who will choose the candidate to be nominated to replace the current Executive Director of NCJA, who will be retiring at the end of this calendar year. Bill Duggan moved to approve the appointment, assuming no funding is required, second by Mary Chambers. Motion carried.

## 2016 KCJIS Conference Update:

- Capt. Bramlett reported that the agenda was almost ready. We need a keynote speaker to be confirmed. Ed asked for suggestions for the keynote speaker and asked everyone to think about who would be good. Gordon reported that we have a sponsor for the Monday lunch and they can either pay directly or to the committee. He also reported that he is working with at least 12 other vendors and should have a sponsor for the Monday night reception.
- Gordon also reported that NCS-x is the new crime statistics reporting system that will use the data from the currently 6000 agencies reporting to NIBRS, and 400 new, large agencies who have never reported via NIBRS. He reported that he has invited Dave Roberts from IACP, who will be assigned to the project for the next two years to present to the KCJIS Conference at a plenary session. He asked that we try and work it into the schedule as best we could. Capt. Bramlett said he would ask Amy to work on the schedule and include the NCS-x presentation.

## Subcommittee and Project Reports:

- **Electronic Journal Entry Subcommittee** reported by Ed Klumpp (for Harold Sass):
  - Harold, Kelly, and Ed met and discussed journal entries as part of the E-Courts project. They concluded that it should be included as part of the “requirements” discussion of the E-Court Committee and will be discussing that with them.
  - Gordon reported that he had asked JSI for a quote to bring current the Journal Entry. He received a quote of approximately \$60,000 that would require a JAG grant. There was discussion as to whether we should invest in a system (FullCase) that will need to be replaced when the courts go to E-Court. No decision was made.
- **KCJIS Policy and Procedures Subcommittee** reported by Justin Bramlett:
  - Capt. Bramlett said the groups had met and had worked out the wireless information, and were working on the other parts of the update. Ed said he had been in discussion with a judge who questioned the difficulties with warrants. He asked if the committee could take a look at it.
- **KCJIS e-Statute Subcommittee** reported by Ed Klumpp & Leslie Moore:  
Nothing new; currently working with KHP on their migration.
- **KCJIS e-Citation Subcommittee** reported by Gordon Lansford and Ed Klumpp:  
Nothing new to report.
- **KCJIS Project and Planning Subcommittee** reported by Leslie Moore:  
Nothing new to report.

- **E-Court and E-Prosecutor Projects** reported by Kelly O'Brien and Gordon Lansford:
  - Kelly O'Brien reported that Gordon and Ed have been invited to join the requirements subcommittee for the E-Court committee.
  - Ed asked for a motion to approve the above. Capt. Royer made the motion and Leslie Moore seconded; motion carried.
  - Gordon reported that we have a team of prosecutors representing both FullCase and New Dawn systems. The goal is to work with the requirements to make sure we don't break the electronic connection between the courts and the prosecutors.
- **Executive Committee** reported by Ed Klumpp:
 

Ed presented the updated job description for the KCJIS Director. Lance asked about today's changes and Ed suggested those belong in the administration procedures. Ed presented the update as a motion to approve, seconded by Lance Royer; motion carried.
- **RAPID Project update** reported by Leslie Moore:
 

Leslie reported that several prosecutors have requested packets to be connected. REJIS was approved for testing. Liberal is testing their connection. Ed reported on the hearing at the legislature that would allow the RAPID record to be a "certified" record.
- **E-Filing Project** reported by Kelly O'Brien:
 

Kelly reported that the NCSC was extremely impressed by the RAPID system and that it is the only NIEM compliant disposition reporting system in the United States.

He also reported that 88 counties are now using e-filing; he expects all counties to be e-filing by the end of April and sometime after that he expects it will be "mandated" for all filings.
- **KDOC Dashboard Project status** reported by Mary Chambers:
 

The public dashboard is available on the KDOC website. There has been a lot of interest in it and is well received. They expect the JSRI data to be available soon, as well as an "internal" dashboard.
- **Jail Inventory and Victims Notification Project** reported by Ed Klumpp and Brad Burke:
 

Ed reported that the project is moving along well. Brad reported that Don Cathey put together a very nice questionnaire for agencies to use. The materials for victims notification are finished and on their way to KDOL. They have received a few hits from other states, but expect it to pick up as the state gets involved.

### **KCJIS Newsletter discussion:**

Ed noted that the newsletter was an interesting situation in that it is put together by the KBI on behalf of the KCJCC without any participation by the KCJCC or KCJIS. He initiated the discussion, which also involves the KHP Launch Pad. He suggested that we need a discussion about the processes and procedures behind the newsletter, as well as the names associated with the KCJCC. It's difficult to get it all right and is very time consuming. He also talked about putting more information on the KHP Launch Pad for public access. Overall, there is additional work to do on the "organization" of the material and the reporting authority.

### **Legislative Report with Performance Measures:**

With the input of the committee at the last meeting Gordon rewrote the Legislative Report and it was presented for review. It is still one page, two sided with the Performance Measures attached as the second

page. He incorporated all of the recommendations as well as the sequencing of the content. Ed asked that we try to get it approved and into the hands of the legislature. He suggested that we put it on paper and get it to them. Ed noted that he has many opportunities to include KCJIS as needed. The sooner we get this published the better off we are. There were numerous suggested changes. Lance suggested a couple of organizational items, as did others, then suggested we finalize and distribute. He also moved approval, as amended (with attachment); seconded by Leslie; motion carried.

### **State or Local Agency Reports:**

None

### **Directors Report:**

Gordon presented a summary of his activities or events where he has been involved since the last KCJIS meeting. He has been working with the prosecutors to rejuvenate the committee. Larry Markle, Montgomery County Attorney is creating an interface between FullCase and his local law enforcements agencies. A new release of FullCase has been released to spark interest in getting prosecutors to submit dispositions electronically.

### **Report from the Chair:**

Ed reported regarding testimony on behalf of KCJIS. Broadband had been an issue where information was requested, on very short notice. He noted that the need for bandwidth was increasing rapidly. He was uncomfortable in presenting on behalf of KCJIS without prior approval. He suggested that it would be useful if there was a blanket approval and/or process where information could be provided. Motion by Ed, second by Leslie; motion carried. He also reported that work is being done with DCF on electronic sharing of information. There is also work being done on the juvenile information. He also noted that if you are sending a person to sit in for you please note, specifically, that you are including your proxy. Ed also reviewed a summary of the status of legislative initiatives.

### **Adjournment:**

The meeting was adjourned by the Chair.

**Next KCJIS Committee Meeting: Monday, March 11, 2016, at the Judicial Center in Room 269.**